



## Term Dates and Holidays

### Term 1

Monday 21<sup>st</sup> August 2023 – Start of Term 1 (In-Service)  
Tuesday 22<sup>nd</sup> August 2023 – Start of Term 1 (for Pupils)  
Friday 13<sup>th</sup> October 2023 – End of Term 1

### Term 2

Monday 30<sup>th</sup> October 2023 – Start of Term 2 (Staff and Pupils)  
Thursday 16<sup>th</sup> and Friday 17<sup>th</sup> November 2023 – In-Service Days (Staff)  
/ Pupil Mid-Term Holidays  
Friday 22<sup>nd</sup> December 2023 – End of Term 2

### Term 3

Monday 8<sup>th</sup> January 2024 – Start of Term 3 (Staff and Pupils)  
Thursday 8<sup>th</sup> – Monday 12<sup>th</sup> February 2024 – Occasional Days and  
Mid-Term Holidays (Staff and Pupils)  
Tuesday 13<sup>th</sup> and Wednesday 14<sup>th</sup> February 2024 – In-Service Days  
(Staff) / Pupil Mid-Term Holidays  
Thursday 28<sup>th</sup> March 2024 – End of Term 3  
Friday 29<sup>th</sup> March 2024 – Good Friday Holiday

### Term 4

Monday 15<sup>th</sup> April 2024 – Start of Term 4 (Staff and Pupils)  
Monday 6<sup>th</sup> May 2024 – May Day Holiday (Staff and Pupils)  
Thursday 30<sup>th</sup> and Friday 31<sup>st</sup> May 2024 – Senior Phase Induction  
Monday 3<sup>rd</sup> June 2024 – Change of Timetable (All Year Groups)  
Wednesday 12<sup>th</sup> – Friday 14<sup>th</sup> June 2024 – P7 Transition Visits  
Friday 5<sup>th</sup> July 2024 – End of Term 4 / Summer Holidays

## Examination Dates

**Senior Phase Prelims** – Monday 15<sup>th</sup> – Friday 26<sup>th</sup> January  
2024

**Final SQA Exams** – Monday 22<sup>nd</sup> April – Thursday 30<sup>th</sup> May  
2024

**Portlethen Academy**

Bruntland Road

PORTLETHEN

AB12 4QL

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Twitter

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## Reporting

### Tracking Reports

**S4-6 Tracking 1** – wb 18<sup>th</sup> September 2023

**S2 Tracking 1** – wb 2<sup>nd</sup> October 2023

**S1 Tracking 1** – wb 9<sup>th</sup> October 2023

**S3 Tracking 1** – wb 20<sup>th</sup> November 2023

**S4-6 Tracking 2** – wb 12<sup>th</sup> February 2024

**S1 Tracking 2** – wb 18<sup>th</sup> March 2024

**S2 Tracking 2** – wb 22<sup>nd</sup> April 2024

**S3 Tracking 2** – wb 13<sup>th</sup> May 2024

### Full (Progress) Reports

**S4-6** – wb 10<sup>th</sup> December 2023

**S2** – wb 29<sup>th</sup> January 2024

**S3** – wb 26<sup>th</sup> February 2024

**S1** – wb 27<sup>th</sup> May 2024

## Parent/Carer Evenings

**S1** Thursday 2<sup>nd</sup> November 2023

**S2** Monday 11<sup>th</sup> December 2023

**S3** Wednesday 20<sup>th</sup> September 2023

**S4-6** Wednesday 21<sup>st</sup> February 2024 or

\* (choose one) Tuesday 27<sup>th</sup> February 2024

## Key Events

### New S1 Parent/Carer Open Day

- Thursday 21<sup>st</sup> September 2024

### Whole-School Sponsored Walk

- Friday 22<sup>nd</sup> September 2023

### Performances

- Christmas Concert – Thursday 14<sup>th</sup> December 2023

### Curriculum Information Evenings

- S3 Subject Choice Information – Wednesday 17<sup>th</sup> January 2024
- Senior Phase Subject Choice/Options Information Evening – Tuesday 6<sup>th</sup> February 2024

### GOOSE Activities Days (proposed)

Wednesday 22<sup>nd</sup> – Friday 24<sup>th</sup> May 2024

### Awards Ceremonies

- S1-3 (in school time) – Tuesday 25<sup>th</sup> June 2024
- S4 (in school time) and S5/6 Evening (\*Parents/Carers of Award winners invited) – Wednesday 26<sup>th</sup> June 2024

### Parent Council

The Parent Council meet once or twice a term, usually on a Wednesday evening 7.30-9pm in the Academy.

Parent Council can be contacted via e-mail on:

[PortlethenAcademyPC@outlook.com](mailto:PortlethenAcademyPC@outlook.com) and via the school

website here:

<https://portlethenacademy.aberdeenshire.sch.uk/parent-council/>

## Guidance Teachers / Houses

Mr Scott Reid – **AUCHLEE**

Mrs Fiona Johnston (Mon-Thurs) – **BOURTREE**

Mrs Anne Lynne MacLeod (Fri) – **BOURTREE**

Miss Hayley Jones – **COOKSTON**

Mrs Ellen Leslie – **DOWNIES**

Mr Michael McKinnie – **ELSICK**

## Depute Head Teachers / Year Groups

**S1 and S5** – Mr Euan Lawson (Mon-Wed) and Mr Craig Cowie (Thurs/Fri)

**S2 and S6** – Mrs Lauren Miller (Mon am/Tues/Thurs am/Fri) and Mrs Rhona MacKenzie (Wed/Thurs)

**S3 and P7 Transition** – Mrs Jenny Law

**S4** – Mrs Kirsty Campbell-Robertson

## ASL / Support

**Faculty PT ASL / Support for Learning**

Mrs Rhona MacKenzie (Mon/Tues/Fri)

Mrs Anne Lynne MacLeod (Wed/Thurs)