



Portlethen Academy  
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31<sup>st</sup> August 2022

Dear Parent/Carer

### **INDUSTRIAL ACTION WITHIN SCHOOLS – Tuesday 6<sup>th</sup> – Thursday 8<sup>th</sup> September 2022**

I am writing in connection with the industrial action involving school support staff that is due to take place across Aberdeenshire on September 6, 7 and 8 (Tuesday to Thursday next week). While the full impact of the action will not be known until the dates outlined above, we have undertaken detailed risk assessments to determine our ability to open to pupils on those days.

I have made the following decisions this week as I wanted to give you as much notice as possible to make alternative arrangements where required.

In terms of the school's operation on these dates, I have decided that Portlethen Academy **will remain open** to all staff and pupils on September 6, 7 and 8. There may be some service disruption resulting in adjustments to the school day e.g., our School Office will be closed, and we will be taking emergency calls only. But we hope to operate as close to normally as possible.

#### **Early Learning and Childcare**

All council-run Early Years settings will close on September 6, 7, and 8, as it is not possible to guarantee that enough staff would be available. This is due to the higher adult to child ratios required for younger children and the need to ensure appropriate staffing level to appropriately manage risk and health and safety requirements.

#### **Free School Meals**

We anticipate that our School Catering Service should be running as normal. If your child is entitled to statutory free school meals (means tested), payments will continue as normal.

#### **School Lets**

All school lets taking place in Portlethen Academy will go ahead as normal on 6, 7 and 8 September. The council is contacting all affected groups to confirm this.

**Portlethen Academy**  
Learn and Improve. Get Involved. Think of the Consequences. Respect All.



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I would like to thank you in advance for your understanding and support while the industrial action takes place. Apologies for any inconvenience that you might experience.

We will continue to monitor the situation and, should there be any additional impacts on the days of action, I will be back in touch.

Yours sincerely

**Barry Drennan**  
Head Teacher