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# Portlethen Academy

Learn and Improve. Get Involved. Think of the Consequences. Respect All.

22 April 2020

Dear parent/carer,

I hope this letter finds you and your families well.

The transition process is well underway for P7 pupils moving in to S1. The P7 class teachers have provided information required to create the new S1 classes and I will be working on this next week.

On Monday 25<sup>th</sup> May, a **Portlethen Transition P7- S1** Team will be created. Pupils will be added to this Team by their class teacher. In this Team, I will be sharing information and begin to answer the questions that pupils have already submitted to their teacher.

In the coming weeks, there will be a task for each pupil to complete as well as activities in a Transition Booklet that pupils can work through – using the Team to ask further questions if necessary. Any resources used in tasks within the Team will be added to the Transition tab on the Academy website <https://portlethenacademy.aberdeenshire.sch.uk/pupil-area/transition/>.

In the Transition Team, the Senior Leadership Team from Portlethen Academy, Guidance teachers and some other staff will introduce themselves through short video clips. Once the classes have been created and pupils know which House they are in, Prefects will join the Team to engage with the pupils and support them too.

I have added some information about our catering services at the Academy to the website. This document tells you about the cashless catering and what is most commonly on offer.

We are all aware of the uncertainty that the current situation presents but please be assured that we are working on plans for reopening the school as soon as it is safe to do so and in the interim we intend on continuing to develop this virtual transition.

I will continue to be in touch with you with any further updates and look forward to meeting you and the pupils in the near future.

Yours sincerely

K. Campbell-Robertson

Acting Depute Head Teacher & S1 Year Head