



From mountain to sea

## Privacy Notice – CfE Machine

Portlethen Academy uses CFE machine to analyse the annual SQA results, essentially we load all results into the software and it generates a set of reports that allows us to analyse these. We have done this previously and there is no change in our practice. This notice is because the new legislation around data requires us to circulate the Privacy Notice. Please do not hesitate to contact the school if you wish further discussion around the use of the data.

Thank you.

The Data Controller of the information being collected is Aberdeenshire Council.

The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: [dataprotection@aberdeenshire.gov.uk](mailto:dataprotection@aberdeenshire.gov.uk)

Your information is being collected to use for the following purposes:

- **To enable each school to receive a much more in-depth analysis of attainment.**

Your information is:

Being collected by Aberdeenshire Council

*Please pick the applicable option*

The Legal Basis for collecting the information is:

Personal Data		Special categories of personal data	
Public Task	X	processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller	

*Please tick all that apply*

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

*Please detail the consequences of failure to provide the information or state "Not applicable".*  
Not applicable



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Your information will be shared with the following recipients or categories of recipient:

*Please list recipients or categories of recipient here or state "Not applicable"*

WilsonWebware

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

*Please list any countries to which the data will be transferred and stored or state "Not applicable". Where data is transferred abroad, details of the safeguards in place must be stated e.g. Privacy Shield compliant organisation, Country deemed "Safe" by European Commission, etc.*

Not applicable

The retention period for the data is:

*Please state the retention period(s)* 3 years. The system shows pupil progress from National 5 to Advance Higher across subjects and their results across the 3

The following automated decision-making, including profiling, will be undertaken:

*Please detail any automated decision-making or profiling that will take place or state "Not applicable".*

Not applicable

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to object, where the legal basis specified above is:
  - (i) Performance of a Public Task; or
  - (ii) Legitimate Interests.
- to data portability, where the legal basis specified above is:
  - (i) Consent; or
  - (ii) Performance of a Contract;
- to request rectification or erasure of your personal data, as so far as the legislation permits.