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Dear Parent/Carer

Our Parent Council Annual General Meeting is this Thursday 1 November at 7pm in the Academy Staffroom. We are in the position of requiring to appoint 3 new office bearers with the posts Chair, Secretary and treasurer becoming vacant. We are also keen to involve as many parents as possible in the work of the parent Council in general and in specific links with young people's learning and support. While requiring 3 new office bearers is a significant change for anybody it is great opportunity to join the group and to be involved with the school. The nature of the Parent Council constitution is such that these posts are time limited so anyone becoming involved won't require to be in them for too long a period and it may be the case that we establish an interim number of office bearers so that we can then look at the wider structure and how best to involve more parents in the work of the Parent Council. In terms of the purpose of the Parent Council is outlined in Aberdeenshire's template Constitution

1.AIMS AND OBJECTIVES

1. To work in partnership with the school to create a welcoming school which is inclusive for all pupils and parents.
2. To promote collaborative working between parents, families and the school
3. Develop ways to actively engage parents to support children's education, the welfare of the pupils and improve their outcomes
4. To identify and represent the views of all parents on the education provided by the school and other matters affecting the education and well-being of the pupils.

The Parent Council has also raised funds to support school activities and awards these on a regular basis.

Portlethen Academy's Council remaining meetings this session are

Term 2	1 November	
Term 3	10 January	27 February
Term 4	25 April	5 June

This gives us about 7 meetings in a school year and we try to ensure we do not have any more due to people's commitments.

At our meeting on 1 Nov I will provide an update on the school year and we will focus on the appointment of office bearers and charting a way forward for the Council that will fulfil the aims above. We look forward to seeing you on Thursday however if you are unable to make that meeting but wish to be involved please put the above dates in your diaries and we will look forward to seeing you at them.

Yours sincerely

Neil Morrison
Head Teacher