



2nd July 2020

Dear Parent / Carer,

Further to the information shared by Mr Morrison in his recent communication, I wanted to share with you some detail relating to our contingency plan, should it be required.

I have attached a copy of our plan to this letter for you to see.

In this timetable,

S1 pupils will have 12 double periods across the week that they are in school. During the other two weeks, they will be set tasks to complete at home supported online by the timetabled teacher.

S2 pupils will also have 12 double periods across the week that they are in school, covering all of the subjects that they have an opportunity to pick from as they move into S3. Again, like S1, during the two weeks when they aren't in school they will be set tasks to complete which will be supported online by their timetabled teacher.

S3 pupils will have five days of contact spread over two weeks with the following week set aside for tasks to be completed at home, again supported online by their teacher. On the days when English and Mathematics are timetabled only half of the year group will attend on those days. This will alternate on the other day that English and Mathematics is timetabled. Pupils in S3 will study two subjects per day on the days they are in school.

S4 / S5 / S6 pupils will have up to six days of contact spread over a three week period covering all of the subjects they have chosen. The remaining days when they aren't in school will be set aside to complete tasks at home which will be supported online by their teacher. Pupils in S4 / S5 / S6 will study one subject per day on the days they are in.

Please note that I haven't timetabled pupils who have chosen study in column F to avoid the need for them to come into school for a full day of self-study.

In this timetable, Fridays have been set aside to allow for our staff to provide the support required for the pupils who we have been unable to have in school on any particular week.

While I appreciate that this timetable is one that is far from ideal for a number of reasons, it is a timetable that considers as far as possible the health and safety of your young person and the wider community in reducing contact and movement across the school on any given day.

Pleasingly, almost all classes in S3 / S4 / S5 / S6 have been timetabled to the teachers they have been allocated to on their original timetable which will provide continuity should this model ever be required to be used.

The office staff have this week been busily creating individual timetables reflecting this timetable which they hope to send home via e-mail on Friday.

Parents of pupils who are due to join S1 after the summer holidays will also receive a copy of their original timetable.

My hope, like yours I am sure, is that this timetable will never be required, however I wanted to share the detail just in case.

Regards,

Craig Cowie
Depute Head Teacher
Portlethen Academy
Bruntland Road
Aberdeenshire
AB12 4QL

Telephone: 01224 782174 EXT 209

Portlethen Academy
Learn and Improve. Get Involved. Think of the Consequences. Respect All.



		Monday		Tuesday		Wednesday		Thursday		Friday
S1	Week 1	Half of year group in school								in any given week, a large proportion of the school pupils will be expected to work from home. In an effort to support them with this, time has been set aside for staff to support the pupils to engage with the tasks that have been set to try and ensure competition to the highest possible standard.
	Week 2	Online Learning								
	Week 3	Half of year group in school								
S2	Week 1	Online Learning								
	Week 2	Half of year group in school								
	Week 3	Half of year group in school								
S3	Week 1	Column F	Study	Column A	Column C	English and Maths		Column B	Core	
	Week 2	Online Learning		English and Maths		Column D	Column E	Online Learning		
	Week 3	Online Learning								
S4/S5/S6	Week 1	Column F 1		Column A 1		Column C 1		Column D 1		
	Week 2	Column F 2		Column B 1		Column E 1		Column A 2		
	Week 3	Column C 2		Column B 2		Column E 2		Column D 2		